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| ACTIVITY DESCRIPTION | STEP | INSPECTION FUNCTION | APPLICABLE STANDARD | ACCEPTANCE CRITERIA | SWMS | VAST INSPECTION | SIGNATURE | DATE | RECORDS/ REMARKS RESULTS |
| LOCATE & FIX INTO POSITION  BOLT TEMPORARY BOARD DOWN WITH AT LEAST 2 FIXINGS | 1 | CHECK FOR CLEARANCE, CHECK FIXING METHOD | AS/NZS  3000:2018  3012:2010 | COMPLIES |  |  |  |  |  |
| INSTALL SUBMAINS CABLING AS APPROPRIATE EG. GLANDS, TRAY, DUCT | 2 | INSTALLED CORRECTLY | AS/NZS  3000:2018  3012:2010 | COMPLIES |  |  |  |  |  |
| INSTALL LUGS AND TERMINATE | 3 | CHECK LUG SIZES, CHECK CONNECTIONS | AS/NZS  3000:2018  3012:2010 |  |  |  |  |  |  |
| ANY CABLES NOT TERMINATED PRIOR TO ENERGISATION MUST BE REMOVED FROM CUBICLE AT ORIGIN AND HAVE ENDS COVERED IN HEATSHRINK. AT DESTINATION CABLES MUST BE COVERED IN HEATSHRINK AND BE CONTAINED IN A JUNCTION BOX | 4 | CHECK CONNECTIONS BOTH LINE AND LOAD | AS/NZS  3000:2018  3012:2010 | COMPLIES |  |  |  |  |  |
| CLEARLY IDENTIFY SERVICES | 5 | VISUAL | CLEARLY VISIBLE | COMPLIES |  |  |  |  |  |
| WHEN READY TO ENERGISE PROCEED IN ACCORDANCE WITH ENERGISATION PROCEDURE | 6 |  | AS/NZS  3000:2018  3012:2010 |  |  |  |  |  |  |
| ENERGIZE & RECORD RESULTS ON ITP 14 | 7 | TEST | AS/NZS  3000:2007 | COMPLIES |  |  |  |  |  |
| UPDATE TEMPORARY POWER BOARD REGISTER | 8 |  | AS/NZS  3000:2018  3012:2010 |  |  |  |  |  |  |